



ST JOSEPH ENGINEERING COLLEGE, MANGALURU

Affiliated to VTU, Belagavi, Approved by AICTE, New Delhi

(An Autonomous Institution)

Examination Section

Application for Duplicate Grade Card

Name:

USN:

Programme: UG / PG

Course: B.E/ MBA/ MBA-IEV/ MCA

Specialization:

Batch:

Email:

Mobile:

Permanent address:

Dear Sir/ Madam,

I have lost my _____ semester grade card of _____ examination.

I hereby request for duplicate grade card. I have attached the necessary documents herewith the letter.

Payment Details

UTR/Reference Number:

Name of the bank:

Amount Paid:

Date:

Signature of the Candidate

Signature of the HOD

Enclo. 1) Photo ID proof

2) Original FIR copy

3) Affidavit copy

4) Copy of the payment details